1. In DDC the standard subdivision for 'Auxiliary techniques and procedures' is

    [a] -08
    [b] -072
    [c] -05
    [d] -028

2. The number of auxiliary tables found in DDC 20th edition is

    [a] 2
    [b] 5
    [c] 7
    [d] 9

3. The numbers in square brackets [ ] in DDC means

    [a] Can be used only with tables
    [b] Can be used in the 19th edition
    [c] Can be attached to any number
    [d] No more in use

4. The abbreviation r.e.n used in the relative index of DDC shows the table number

    [a] 1
    [b] 5
    [c] 6
    [d] 7

5. Table number 2 of DDC deals with

    [a] Persons
    [b] Standard subdivisions
    [c] Areas
    [d] Languages

6. In DDC, dash before the areas numbers indicate that they

    [a] Can be used alone
    [b] Can not be used alone
    [c] Can be used with tables only
    [d] Can be used with the addition of zero only

1

7. One of the features of library classification that distinguishes it from knowledge classification is

    [a] Notation
    [b] Mnemonics
    [c] Index
    [d] Postulates

8. The cataloguing code that provides rules for subject entries is

    [a] AACR-2
    [b] ALA Code
    [c] AA Code
    [d] CCC

9. In unit card system, the main and the added entries contain

    [a] Same description
    [b] Different description
    [c] Detailed description
    [d] Brief description

10. In AACR-2, when relevant information is taken from outside the main source, it is written in

    [a] Italics
    [b] Bold letters
    [c] Square brackets
    [d] Parenthesis

11. According to AACR-2, in case there are 4 authors and none of them is attributed principal responsibility, the main entry is to be prepared under

    [a] First author
    [b] Title
    [c] Series
    [d] Collaborator

12. The indexing system in which coordination of concepts is done by the users at the time of searching is known as

    [a] Citation
    [b] Pre coordinate
    [c] Chain indexing
    [d] Post coordinate

13. KWIC indexing techniques is based on

    [a] title
    [b] Subject

[c] Full text
[d] Abstract

14. Term card is prepared in

[a] KWIC]
[b] KWOC
[c] Uniterm
[d] POPSI

15. Bibliographic description requires standardization to ensure

[a] Uniformity
[b] Recall
[c] Precision
[d] Inventory

16. The place where data element is to be recorded is known as

[a] Area
[b] Zone
[c] Region
[d] Field

17. A field which *can* be extended to any length as per requirement is known as

[a] Fixed
[b] Variable
[c] Constant
[d] Enlarged

18. The oldest and largest library association is

[a] A.L.A
[b] L.A
[c] I.L.A
[d] I.A.S.L.I.C

19. The Library of Congress is deemed to be the National Library of

[a] Canada
[b] U.S.A
[c] Australia
[d] Mexico

20. Copyright is a branch of

[a] Intellectual property right
[b] Property Act

[c] Property right

[d] Patents Law

21. Canon of prepotence is one of the principles of

[a] Classification

[b] Reference service

[c] Management

[d] Cataloguing

22. The permissible loss of books for 1000 volumes issued/consulted per annum is

[a] 3

[b] 4

[c] 5

[d] 6

23. Zero based budget is

[a] Budgeting without funds

[b] Performance Budget

[c] Budgeting afresh

[d] Budgeting based on previous year experience

24. Assemblage of objects united by some form of regular interaction and interdependence is known as

[a] System

[b] Network

[c] Program

[d] Linkage

25. One of the standards for information exchange format is

[a] ISO 2079

[b] ISO 2709

[c] ISO 27799

[d] ISO 21549

26. In binary system of numbers, 100 represents the decimal number

[a] 10

[b] 1

[c] 4

[d] 3

27. Which one of the following is the lowest unit of information?

[a] Bit

[b] Byte
[c] word
[d] Character

28. What is called the number of bits that a computer can process at a time?

[a] Byte
[b] Word size
[c] Word length
[d] Working length

29. Which is the most popular programming language

[a] Machine language
[b] Assembly language
[c] Low level language
[d] High level language

30. What are the two types of internal memory

[a] RAM and WROM
[b] ROM and RUM
[c] RAM and ROM
[d] RAM and WORM

31. Which of the following types of memory is volatile?

[a] ROM
[b] RAM
[c] PROM
[d] WORM

32. What are the two main categories of software?

[a] Short and long
[b] System and application
[c] Internal and external
[d] Application and utility

33. Which type of switching system is of telephone network?

[a] Packet switching
[b] Circuit switching
[c] Message switching
[d] Source switching

34. Which is the unit of rate of data communication on channel?

[a] pbs
[b] bbs

[c] bsp

[d] bps

35. What is the role of Transmission Control Protocol (TCP) in transmission system?

[a] Obtaining each information

[b] Obtaining each information and data

[c] Dividing each information and data into small pieces

[d] Communication each information and data

36. What is the role of Internet Protocol (IP) in transmission system?

[a] Transmitting small pieces of information via various paths

[b] Transmitting small pieces of information via suitable path

[c] Collecting small pieces of information at one place

[d] Distributing small pieces of information to different places

37. Network system in which all computer nodes are connected by only one cable is called

[a] Ring topology

[b] Star topology

[c] Bus topology

[d] Hierarchical topology

38. How are the computers are linked in tree topology

[a] All computers are linked directly

[b] All computers are linked symmetrically

[c] All computers are linked hierarchically

[d] All computers are linked together

39. What is the full form of OSI

[a] Open system Interconnection

[b] Open System Investigation

[c] Open system Indexing

[d] Old System Indexing

40. The number of layers in OSI reference model is

[a] 5

[b] 6

[c] 7

[d] 8

41. INSPEC is published by

[a] Institution of Engineering and Technology

[b]   American Library Association
[c]   JANET
[d]   Institution of Electrical Engineers

42. According to Vancouver Style of citing a journal article, the journal name and year are separated by

    [a]   Comma and a space
    [b]   Full stop and a space
    [c]   Dash and a space
    [d]   Space only

43. According to Vancouver Style of citing a journal article, the volume number and page number are separated by

    [a]   Comma and a space
    [b]   Colon Only
    [c]   Colon and a space
    [d]   Comma only

44. Who is providing ISSN in India

    [a]   Raja Rammohun Roy Library Foundation
    [b]   NIC
    [c]   NISCAIR
    [d]   FPBAI

45. The value of the variable having maximum frequency is known as

    [a]   Mean
    [b]   Median
    [c]   Mode
    [d]   Range

46. The analysis of information productivity pattern is known as

    [a]   Bibliometrics
    [b]   Bookiometrics
    [c]   Librametrics
    [d]   Informetrics

47. Delphion database is published by

    [a]   Thomson Reuters
    [b]   WIPO
    [c]   ISI
    [d]   US Patent Office

48. Information is

    [a] Processed Data
    [b] Raw data
    [c] Knowledge
    [d] Wishdom

49. What is essentially included in the intellectual property

    [a] Products
    [b] Creations
    [c] All products creations
    [d] All produced things

50. What is the full form of WIPO

    [a] World Intellectual Public Organization
    [b] World Intellectual Property Office
    [c] World International Property Organization
    [d] World Intellectual Property Organization

51. Citation analysis helps in

    [a] subject heading
    [b] selective cataloguing
    [c] identification of expert referees
    [d] descriptive cataloguing

52. In CCC the subject analytical entry is known as

    [a] Cross reference index entry
    [b] Cross reference entry
    [c] Book index entry
    [d] Class Index Entry

53. The term SDI was first coined by

    [a] HP Luhn
    [b] Calvin Moores
    [c] DJ Foskett
    [d] Ranganathan

54. The MARC 21 record has the following parts

    [a] Label, Directory, Offset position
    [b] Leader, Directory, Variable fields
    [c] Leader, Directory, Entry map
    [d] Leader, Length of Fields, Directory

55. What does DELNET stands for

    [a] Delhi network

[b]   Delhi Library Network
[c]   Delhi Library Education and Training
[d]   Developing Library network

56. The MARC 21 format is developed by

    [a]   Library of Congress
    [b]   American Library Association
    [c]   IFLA
    [d]   FID

57. FID was jointly founded by Paul Otlet and

    [a]   Melvil Dewey
    [b]   Donker Duyvis
    [c]   Henri Lafontaine
    [d]   C A Cutter

58. A graphic representation of sequence of operations needed to carry out a job is known as

    [a]   Flow Chart
    [b]   Graphic Chart
    [c]   Digital Chart
    [d]   Sequence Chart

59. In CDS/ISIS the indexing technique 0 (zero) is used for extracting

    [a]   Whole document
    [b]   Part of a field
    [c]   Whole field
    [d]   Word in a field

60. PRECIS is related to

    [a]   M Taube
    [b]   Derek Austin
    [c]   EJ Coates
    [d]   Ranganathan

61. POSDCORB was formulated by

    [a]   Peter Drucker
    [b]   L.Gullick
    [c]   F.W Taylor
    [d]   S.C Bradfcrd

62. The CCF was developed by

    [a]   LC
    [b]   FID

[c] IFLA

[d] UNESCO

63. Which table deals with 'Standard Subdivisions' in DDC?

[a] Table 1
[b] Table 3
[c] Table 3
[d] Table 7

64. The ascending order of complexity of the concepts "Knowledge", "Data", "Wisdom" and "Information" is

[a] Data –> Knowledge –> Wisdom –> Information
[b] Knowledge –> Wisdom –> Data -> Information
[c] Data –> Information –> Knowledge –> Wisdom
[d] Wisdom –> Data –> Knowledge -> Information

65. Which one of the following is not a part of the MARC record structure?

[a] Check digit
[b] Directory
[c] Leader
[d] Record terminator

66. Which of the following is not a programming language

[a] PERL
[b] COBOL
[c] MYSQL
[d] BASIC

67. A traditional subdivision of an old main class is

[a] Canonical class
[b] Special main class
[c] Systems main class
[d] Environmental main class

68. Management Information System (MIS) provides all sort of information required for

[a] Administration
[b] Decision making
[c] Proper direction
[d] Preparation of budget

69. Numbers that are used for counting and expressing measures are

[a] Ordinary
[b] Ordinal

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[c]   Cardinal

[d]   Indicator

70.   In CCC the Editor of Series Entry is

[a]   Cross reference entry

[b]   Cross reference index entry

[c]   Book index entry

[d]   Class index entry

71.   Which budgeting does not take into account what happened in the past, but emphasis on current activities?

[a]   Formula

[b]   Performance

[c]   Programme

[d]   Zero-base

72.   The standard subdivision for Research in DDC is

[a]   -05

[b]   -068

[c]   -028

[d]   -072

73.   What is the main factor in the Fourth Law of Library Science?

[a]   Time

[b]   Staff

[c]   User

[d]   Library

74.   Which series of the following class numbers belongs to fisrt, second and third summaries of DDC consecutively?

[a]   110, 345, 000

[b]   300, 624, 310

[c]   560, 400, 120

[d]   800, 320, 624

75.   The length of record label of UK MARC format is

[a]   20 characters

[b]   22 characters

[c]   24 characters

[d]   28 characters

76.   What is called the International Information Format for exchanging information of cataloguing?

[a]   MARC

[b] UNIMARC
[c] ISBD
[d] CCF

77. Which cataloguing code first used ISBD?

    [a] ALA
    [b] AACR-II
    [c] AACR-I
    [d] CCC

78. Larger number of E-journal articles can be easily accessed via ?

    [a] Web of Science
    [b] Institute/ Library website / Catelogue
    [c] Publisher's platform
    [d] Patent database

79. A local database of downloaded articles for future requirement can be created using software such as

    [a] Excel
    [b] Microsoft word
    [c] End note
    [d] Adobe

80. Prior art for an patent application to be filed world wide should be searched on the following databases

    [a] USPTO
    [b] IPO
    [c] WIPO
    [d] NPS

ANSWER KEY

WRITTEN TEST FOR THE POST OF
LIBRARIAN CUM DOCUMENTATION OFFICER: 14th Oct 2011

1. D	21. D	41. A	61. B
2. C	22. A	42. D	62. D
3. D	23. C	43. B	63. A
4. B	24. A	44. C	64. C
5. C	25. B	45. C	65. A
6. B	26. C	46. D	66. C
7. A	27. A	47. A	67. A
8. D	28. C	48. A	68. B
9. A	29. D	49. C	69. C
10. C	30. C	50. D	70. B
11. B	31. B	51. C	71. B
12. D	32. B	52. B	72. D
13. A	33. B	53. A	73. A
14. C	34. D	54. B	74. D
15. A	35. C	55. D	75. C
16. D	36. B	56. A	76. C
17. B	37. C	57. C	77. B
18. A	38. C	58. A	78. A
19. B	39. A	59. C	79. C
20. A	40. C	60. B	80. C